

CO Research & Evaluation Work Group Meeting

MINUTES

7/8/10

3:30 PM

ATTENDEES	Julie Morales (MPCWIC), David Bellamy (CW), Joyce Hause (Weld), Ki'i Powell (CW), Julie McCrae (MPCWIC), Jan Kachenko (Arapahoe), Anna de Guzman (MPCWIC)
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AGENDA TOPICS AND DISCUSSION:

APPROVE JUNE 24 MEETING MINUTES

CHAIR

DISCUSSION	There was more discussion that even from TRAILS, getting a number of county child welfare employees is a very rough estimate.	
ACTION ITEMS	ASSIGNED TO	DEADLINE
Provide a rough estimate of caseworkers and case aids through running TRAILS reports.	Ki'i	Before going on vacation
Julie M. has notes of changes to minutes from 6/3 meeting. Anna will make the changes and will email final approved version.	Julie Morales/Anna	7/12/10

GENERAL CPI AND STATE UPDATES

CHAIR

DISCUSSION	<ul style="list-style-type: none"> PMDD is meeting today which is why Anne could not attend today's meeting. Comm WG is making an educational toolkit that's being refined. Performance Management WG is going to be starting up end of July. Some members have been selected through recommendations, but there will still be opportunities to join. There are 5 counties proceeding with Differential Response. The grant period is for 2 years and participating counties are: Arapahoe, Jefferson, Larimer, Garfield and Fremont. 	
ACTION ITEMS	ASSIGNED TO	DEADLINE

CHARTER – FINAL VERSION

CHAIR

DISCUSSION	<ul style="list-style-type: none"> Jan shared that there has been a lot of questions at her county about who is going to be communicating what is happening with CPI. The Communications WG is working on a communication plan. Comm WG also realizes there needs to be a forum for interacting among the different WGs, but the group has not yet been able to pick a state-approved technology to use and how it can be accessible by everyone. There was suggestion to use the Portal. Ki'i shared that CPI things may be put on the website as well. When asked who is the designated point person for CPI, group agreed that Anne Comstock is one point person as IC Specialist while David Menefee is point person on the state side. However, per the charter, WG members' have the responsibility to share what is going on with WG and CPI to own county, organization, etc. There is a Google calendar of all CPI meeting dates/times. Go to Google calendars website, and enter cdhscw for UserID, 1575sherman for password. 	
ACTION ITEMS	ASSIGNED TO	DEADLINE

Suggest using the Portal to Communications WG	Ki'i	Comm WG's next meeting
This Charter will be emailed out to the rest of the group and ask for everyone's approval	Anna	Before next meeting

PRACTICE MODEL SURVEY UPDATE

CHAIR, ANNA

DISCUSSION	<ul style="list-style-type: none"> • Response updates: <ul style="list-style-type: none"> ○ 674 respondents ○ County representation (n=604): 13.4% (81) from Small counties, 27.3% (165) from Medium counties, 59.3% (358) from Large counties ○ Job positions (n=604): 5.6% (34) Administrators, 3.3% (20) Directors/Program Managers, 17.5% (106) Supervisors, 59.3% (358) Caseworkers, 6.0% (36) Case Aids, 8.3% (50) Others (therapists, attorneys, support staff) ○ Top 3 Practice Principles: Protection (561), Permanence (448), Professional Competence (307) ○ Top 3 Skills: Engaging (378), Assessing (356), Coordinating (220) ○ Top 5 Outcomes: Child Safety (595), Child Permanency (523), Child Well-Being (476), Consistency in practice (349), Competence (333) • For the qualitative analysis, Butler group has pages and pages of comments to process. The summary report will include the top strengths, challenges and other comments (“things for PMDD WG to remember”). • Julie Morales gave an update that she heard back from 39 counties who sent the survey link to their staff. • Jan made a suggestion, if CPI is going to do another statewide survey, that the survey could be added as a task on the Portal. • Currently, the deadline for the summary report is 7/19. It will be given directly to Jon Rubin and he will incorporate the results into his facilitation for the next PMDD WG meeting on 7/28 & 7/29. 	
ACTION ITEMS	ASSIGNED TO	DEADLINE
Julie Morales and Anna will provide qualitative analysis update at next meeting.	Julie Morales and Anna	7/22/10

LOGIC MODEL REVIEW AND DISCUSSION

CHAIR

DISCUSSION	<ul style="list-style-type: none"> • Group agreed that the next step is to come up with a protocol for approaching the other WGs to take them through the process of creating their own logic model. • Julie explained that as WGs create their logic models and workplans (and as the R&E WG helps them through some of that process), the responsibility lies with POIT for oversight. • Group suggested adding the following details to the logic model template: timelines, format of action steps (written report, flyer, email, etc.), and who is going to be responsible. Also, for this logic model and when we work with other WGs on theirs, we need to reiterate NOT to use jargon. We need to be very clear about meaning, especially if these logic models are going to be shared with other groups and/or made public on the website. • Group discussed the member identification and recruitment process because Jan and Joyce shared that county agencies are questioning who is involved with CPI and how the state is reaching out. Julie Morales will bring this issue up at next POIT meeting and suggest that their group create a recruitment protocol for all other WGs. • Group agreed that Comm logic model will need to be looked at one more time, hopefully with more input coming from more members in attendance at our next
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	meeting.	
ACTION ITEMS	ASSIGNED TO	DEADLINE
Bring up LM process as an agenda item to next POIT meeting to suggest it for other CPI WGs.	Julie Morales	7/15/10
Suggest creation of a work group recruitment protocol at next POIT meeting.	Julie Morales	7/15/10

OTHER NOTES	Meeting adjourned at 5:07 pm.
NEXT MEETING	July 22, 2010, from 1:00 pm to 3:00 pm, at CDHS